

OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING
Tuesday, April 17, 2018
7:00 PM, School Cafeteria

Our Lady of Perpetual Help Catholic School builds character and shapes tomorrow's leaders by delivering academic excellence in a Catholic faith based community

Type of Meeting: Regular Meeting

Invitees:

- A.) School Council: Steve Cicherski, Christin Corrigan, Barbara Crane-not present, Michael Divine, Lisa Friesenhahn-not present, John Patrick, Meg Skulteti, Michelle Theiss
- B.) Staff, etc.: Frank Burns, Claudia Ogrin-Not Present, Joseph Hernandez, Craig Friesenhahn-not present, Father Jaime, Barbara Pulcini-not present,
- C.) Guests: Joseph Marroquin, Sharla Muegge, Stephanie Trevino

AGENDA

I. CALL TO ORDER 7:02pm

1.) Opening Prayer

Frank Burns

2.) School/Parish Community Input

Frank Burns

A.) Suggestion to allow girls to wear polo shirts like the boys. Also, for girls to wear long pants in 5th-8th grades.

Discussion: Girls may wear long pants in 5th-8th grades, except on Mass days. Mr. Burns will inquire with School Yard about polo shirts for girls. Discussed color to be red or grey with the logo like the boys. White shirts and ties to be worn on all Mass days.

II. NEW BUSINESS

3.) Approval of Minutes

Michelle Theiss

A.) April 2018 – Steve Cicherski motioned to approve minutes and Meg Skulteti seconded.

4.) Committee Reports

A.) Finance Committee

Michelle Theiss for Lisa Friesenhahn

a.) School Summary – Total Revenue running at 86% with Total Expenses running at 79%. Cafeteria Summary – Total Revenue running at 75% with Total Expenses running at 74%. Athletics, PTC and School Store Summary – Total Revenue running at 89% with Total Expenses running at 33%. School, Cafeteria, Athletics, PTC and School Store Summary – Total Revenue running at 85% with Total Expenses running at 76%. CDC Summary – Total Revenue running at 76% with Total Expenses running at 73%.

b.) Audit Report – All incoming monies will be counted by 3 people. Already in place and working great. Working on accounts receivable process. They also gave recommendations on where we should be to move forward.

c.) Mike Divine motioned to approve Finances and Steve Cicherski seconded.

B.) Building and Grounds

John Patrick

a.) Looking into painting school over the summer. July is a good month to come in and service hours will be available to those that help.

- C.) Policy and Planning Barbara Crane
 a.) Report via email – Survey is complete and ready to go out. Results will be reviewed with Michael, Father Jaime, Claudia, and Mr. Burns, once it is complete
- D.) Development – No Report Barbara Crane
Steve Cicherski
- E.) Technology
 a.) Ergos – Received reports on patches/updates. Priority 1 is data backup, Priority 2 is to install/setup Sonic Firewall, Priority 3 is Camera backup and Priority 4 is to set up OLPH main server in permanent location.
 b.) Equipment network status – 26K patches with 1,573 patches missing. URL blocked, threats removed, computers A/V scan, Office 2016 purchase for CDC laptops due to compatibility issues, Mr. Burns and Steve to meet with Viveo Rep, 2008 server needs to be reformatted and 2033 server is waiting to be moved. No issues with overall connectivity on campus at this time.
- F.) Athletic Meg Skulteti
 a.) Track finished last week with several records broken and a lot of school records made. Golf has a tournament next week. Softball is going to the playoffs with Baseball finishing up its last game. Cheer tryouts were held with 9 members on the team. Sports banquet will be on May 10th in the gym.
- G.) Faith and Formation Committee Meg Skulteti
 a.) No military care packages at this time. There are several items on the agenda for donations, so we will look into this at a later date.
- H.) Nominating Committee – Joseph Marroquin, Sharla Muegee and Stephanie Trevino were appointed as new board members tonight.
- I.) Executive Committee – No Report
- 5.) Staff Reports
- A.) Principal's Report Frank Burns
 a.) Current enrollment is 483 – K-8 382; CDC 101. 2018/2019 Enrollment as of today – Total 348: K-8 252; CDC 96
 b.) Old Business – Janitorial Service Contract – Cure notice previous company September 2017 and new company work performance is average.
 c.) Intercom System in the CDC will be stand-alone until Parish Hall is built. Cameras on the 2008 server, replaced overhead tiles in kitchen to meet code (\$1500), Letters of Offer Intents went out and also a hiring fair with the Archdiocesan. Teacher of the Year, Mrs. Santini will have a recognition on May 11, 2018, some students are still in jeopardy of failing, field trips are ongoing, IOWA and CoGat testing has been completed and shipped off.
 d.) New Business – 4th Quarter Progress Reports come out on April 20th, 8th Grade Class gift is a Wildcat logo in the new building, discussed the kitchen design for the new Parish Hall.
 e.) New Building – Corrective Modifications were submitted to the inspection company.
- B.) CDC Report – No Report Claudia Ogrin

- C.) PTC Report Joseph Hernandez
a.) School Supplies will be available for purchase through the school. Working on details, so please be on the lookout for updates and pricing.
b.) Casino Night and Big Give were a success. Overall budget was met and we are able to move forward to next year.
c.) Positions still available on the PTC board

- D.) Parish Report Father Jaime
a.) Holy Week went well with a large turnout for Masses. 24 were newly baptized. Monsignor Mike still recovering from foot surgery. New priest for OLPH will be announced on May 22, 2018. Capital Campaign is ongoing and moving forward.

III. OLD/MISC BUSINESS

6.) None

IV. REQUESTS AND ANNOUNCEMENTS

7.) Items to be placed on future agenda

- a.) Voting at next meeting for open seats.

Michelle Theiss

V. CLOSING PRAYER

Father Jaime

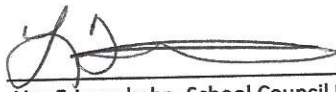
VI. ADJOURNMENT 9:00pm

Michelle Theiss

Minutes submitted by Christin Corrigan



Frank Burns, School Principal



Lisa Friesenhahn, School Council President



Christin Corrigan, School Council Secretary