

OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING
Wednesday, September 21, 2016
7:00pm, School Library

Type of Meeting: Regular Meeting

Invitees:

- A.) School Council:** Lisa Friesenhahn, Barbara Crane, Christin Corrigan, Steve Cicherski, Michael Divine, John Patrick, Meg Skulteti, Michelle Theiss, Joe Valdez
B.) Staff, etc: Frank Burns, Claudia Ogrin, Father Thumma, Judy Cervera, Joseph Hernandez, Barbara Pulcini - Not Present
C.) Guests: Adrian Rodriguez - Gave input for GOLPH Fore Kids that is coming up this weekend. 22 confirmed teams and he is also in need of 4 pop up tents for shade.

AGENDA

I. CALL TO ORDER 7:02pm

- 1.) **Opening Prayer** Father Thumma
2.) **School/Parish Community Input** Lisa Friesenhahn
School Suggestion Box - No suggestions at this time. We will be adding to the school newsletter for parents to be aware of and also adding a suggestion box at the CDC.

II. NEW BUSINESS

3.) Approval of Minutes

- A.) August, 2016 Lisa Friesenhahn
Steve Cicherski motioned to approve corrected minutes (incorrect names listed) and John Patrick seconded.

4.) Committee Reports:

- A.) Finance Committee Lisa Friesenhahn
Currently running at 17%. All books from 2012 and below must be updated and this was a large part of the budget this year. Building Fund is currently at \$246,000.00 in collections. Once the Archbishop signs off on the contract, construction will begin on Multipurpose Building.
- B.) Building and Grounds John Patrick
Boy Scout troop to help with the painting in the primary building and Home Depot is supplying materials.
- C.) Policy and Planning Barbara Crane
Committees to review their departments in the updated Strategic Plan and make sure it is up to date. Currently, OLPH does not hold a pet policy for pets on campus. CDC must have a copy of shot records for any and all animals on campus in order to meet state requirements.
- D.) Development Joe Valdez
Total dollar amount on hand for script cards is \$52,430. No recommendation for to transfer funds to the school and CDC at this time due to pending purchase orders. Alumni has met several times and is discussing future events.
- E.) Technology Steve Cicherski
Moving forward with E-Catholic website. Many upgrades and input for our technology have been implemented.
- F.) Athletic Committee Meg Skulteti
Fall sports in full swing. Cheer is hosting a school dance for 5-8th graders and will be selling mums for Homecoming. October 20 is Homecoming and the dance is October 21. Money raised at GOLPH Fore Kids Tournament this coming weekend is split between CYO and the school. AED has been ordered and paid for. Hoping to place under bleachers at baseball fields for easy access. Continuing to look for ideas for a weight room on campus. Athletic handbook is in draft now.

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| G.) Faith and Formation Committee | Meg Skulteti |
| Spiritual Life Committee is looking for volunteers. Please contact Sandy Richie if you are interested in helping. | |
| H.) Nominating Committee | No Report |
| I.) Executive Committee | No Report |

5.) Staff Reports

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| A.) Principal's Report | Frank Burns |
| 8th Graders went on a retreat and we thank Fr. Thumma, Fr. Eric and Seminarian Praveen. Progress reports went out today. Please keep Sue Slater in your prayers as she was diagnosed with Stage 1 breast cancer. Mrs. Speakmon is now teaching 5th Grade religion. Next meeting with Administration is Sept 27th. | |
| B.) CDC Report | Claudia Ogrin |
| PreK 4 went on their 1st field trip in 9 years to HEB. | |
| C.) PTC Report | Joseph Hernandez |
| Currently operating under budget with all committees formed and moving forward. Goal for Catholic Life Tickets is \$35,000 for new A/C in primary building and a new intercom system for the school. Next PTC meeting is September 26th. | |
| D.) Parish Report | Father Thumma |
| Fr. Eric leaving Monday for Pilgrimage and returns on October 7th. Parish Assembly is here at OLPH this Saturday. November 19th Seminarian Praveen will become a Deacon and May 20, 2017 will be ordained into the priesthood. Copies of his reflection's are in the vestibule of the church. | |

III. OLD BUSINESS

- 6.) **Archdiocese School Council/PTC Training** - Steve gave us information from the meeting held on August 17, 2016. Five domains covered and overall a very good workshop. OLPH is in great shape compared to other schools in our Diocese. Next proposed date is June 6, 2017.

IV. REQUESTS AND ANNOUNCEMENTS

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| 7.) Items to be placed on future agenda | Lisa Friesenhahn |
| Breakdown for the building fund. November meeting will be on Thursday, November 17, 2017. | |

V. CLOSING PRAYER

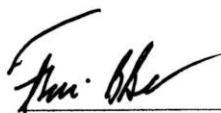
Father Thumma

VI. ADJOURNMENT 8:45pm

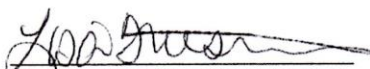
Lisa Friesenhahn

VII. EXECUTIVE SESSION

Minutes Submitted by Christin Corrigan



Frank Burns, School Principal



Lisa Friesenhahn, School Council President



Christin Corrigan, School Council Secretary