

OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING
Wednesday, February 15, 2017
7:00 PM School Library

Our Lady of Perpetual Help Catholic School builds character and shapes tomorrow's leaders by delivering academic excellence in a Catholic faith based community

Type of Meeting: Regular Meeting

Invitees:

- A.) School Council:** Lisa Friesenhahn, Barbara Crane, Christin Corrigan-not present, Steve Cicherski, Michael Divine, John Patrick, Meg Skulteti, Michelle Theiss, Joe Valdez
- B.) Staff, etc:** Frank Burns, Claudia Ogrin, Father Thumma, Church Council - not present, Joseph Hernandez, Barbara Pulcini - not present
- C.) Guests:** None

AGENDA

I. CALL TO ORDER 7:01pm

- 1.) Opening Prayer** Father Thumma
- 2.) School/Parish Community Input** Lisa Friesenhahn

School Suggestion Box – Prayer for Mr. Deitschel

II. NEW BUSINESS

3.) Approval of Minutes

- A.) January 2017 Meeting Minutes** Lisa Friesenhahn
- Michelle Theiss motioned to approve minutes and Joe Valdez seconded

4.) Committee Reports:

- A.) Finance Committee** Lisa Friesenhahn
 - a.) Expenses of 70% are higher than 58%
 - b.) 1st payment to parish for new building will be 270K; expenses will be higher
 - c.) Cafeteria, Athletics, PTC and School store are on track
- B.) Building and Grounds** John Patrick
 - a.) Primary Building and Cafeteria interior were painted with help from Colleen Guerra, Boy Scouts, and Mr. George. Colleen provided a lot of the materials (tape, door stops etc)
 - b.) Cafeteria roof will need repairs; there has been no scheduled maintenance since 2010
- C.) Policy and Planning** Barbara Crane
 - a.) Survey questions will be developed after accreditation/Spring Break; survey is expected to go out Mid-April/Early May
 - b.) Thank you notes need to be completed in appreciation for different items thorough out the year; suggested to bring to council meetings to complete
- D.) Development** Joe Valdez
 - a.) Excellent response from Helping Hands; Parish \$13.1K, School \$3.1K with a total of \$16,318.69; special thanks to those who helped out especially Deacon Jesse at the Spanish Mass; Thank You notes to the Parish and Sunday Bulletin will be going out soon. Good feedback on the video that was presented
 - b.) More charter schools have closed than opened according to Mr. Burns— impact to OLPH will be minimal
 - c.) Mr. Burns, Joe and Michelle met to discuss Marketing plan to include brochures to local realtors, video presentations and increase pulpit talks
 - d.) Work on a plan for keeping families/students at OLPH and intervene before a final decision is made to withdraw; discussed conducting a survey targeting

parents at departure points (CDC, 2nd, 5/6th grade)—let parents know that they are being heard

e.) Script Card sales \$69K, January was less due to factors beyond our control; currently have \$54K(Not actual amount due to Archdiocese accounting methods) —possibly go to separate accounting procedure in future

- E.) Technology Steve Cicherski
a.) Website domain is under Enom and is current until 2027
b.) There were 7 vendors that toured school on 11 Feb to get “eyes-on” the technology; bid adjustments due by 17 Feb; Decision tentatively in March
c.) Connectivity issues in Middle School Portables; WiFi hotspot fell down in Primary building—scheduled to be re-installed this week
d.) Will start inventory this next weekend
- F.) Athletic Committee Meg Skulteti
a.) Baseball/Softball tryouts are this week; first games Feb 21st
b.) Pep Rally for A Basketball team for playoff game
c.) Preparing for a Middle School Spring Fiesta to raise money for Deitschel Family Educational Fund; 2017-18 Cheerleading tryouts with parent meeting on March 8th
d.) Football merger b/t St. Peter/Paul ongoing; Coach B is looking for companies to recondition football equipment
e.) Track Coaches Eric Jachimowicz and Katie Mora; first practice Feb 16th with 4 scheduled meets
f.) Golf started practice; eight golfers on team
- G.) Faith and Formation Committee Meg Skulteti
a) Military care packages are complete; looking for cash donations to pay for postage; Dr. McGarrell hosted boxes in his office
b) Looking for fun Service ideas
- H.) Nominating Committee No Report
a.) No applications; one more push; Pastoral Representative will be at next meeting (tentatively)
- I.) Executive Committee No Report
- 5.) Staff Reports**
- A.) Principal's Report Frank Burns
a.) Thanks to PTC for help during Catholic Schools week
b.) Accreditation team will meet with Mr. Burns to go over files and conduct tour; Tuesday night will be a dinner; Dignitaries from Selma/Schertz and Parish/Staff Ministries; Conversation with the Administration will be on 28 Feb in the morning
c.) 28th Feb 5th graders will attend Archdiocese Mass; 4th graders will see “Shrek” at Antonian HS on 28 Feb
d.) Enrollment - 45 Students enrolled; 44 in the process—looking at opening up Computer Lab on 28 Feb to help people out
- B.) CDC Report Claudia Ogrin
a.) Landscaping for Butterfly Garden will occur this week; looking for list of parent volunteer(professions)
b.) Cowboy Breakfast with breakfast tacos and pictures with Steers
c.) Registration is at 80 and more slots left in 3 and 4 year old program
- C.) PTC Report Joseph Hernandez
a.) Budget is looking good
b.) Campus Cleanup will occur this weekend to include painting and projector/ Speaker installation in Cafeteria
c.) Looking at holding one project each month on campus each month
d.) Accreditation dinner will be Chicken Fried Steak
- D.) Parish Report Father Thumma

- a.) Deacon Praveen is in India(delayed due to Visa Issues—Host Government)
- b.) Deacon Ed Courtney was in the Hospital

III. OLD BUSINESS

Casino Night is moving along. Donations are due next week. Friday is last day to pick up tickets. Working on a business to donate desserts

IV. REQUESTS AND ANNOUNCEMENTS

7.) Items to be placed on future agenda

Lisa Friesenhahn

Discussion on starting up a Thrift Store. Additional information will go out on registration Fee for a Credit Card. We were unable to get a waiver on the \$50 FACTS re-enrollment fee. This is Archdiocese mandated to cover processing payments. There is a \$20 one time fee for semi-annual and annual payment.

V. CLOSING PRAYER

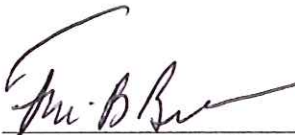
Father Thumma


VI. ADJOURNMENT 9:05 PM

Lisa Friesenhahn

VII. EXECUTIVE SESSION

Minutes Submitted by Christin Corrigan


Frank Burns, School Principal


Lisa Friesenhahn, School Council President


Christin Corrigan, School Council Secretary