

OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING
Thursday, November 16, 2016
7:00 PM, School Library

Type of Meeting: Regular Meeting

Invitees:

A.) School Council: Steve Cicherski, Christin Corrigan (not present), Michael Divine, John Patrick (not present), Barbara Crane, Lisa Friesenhahn, Meg Skulteti, Michelle Theiss, Joe Valdez

B.) Staff, etc.: Frank Burns, Claudia Ogrin, Father Thumma, Joseph Hernandez, Barbara Pulcini

C.) Guests: Kathy Solidum

AGENDA

I. CALL TO ORDER 7:04pm

1.) Opening Prayer

Father Thumma

2.) School/Parish Community Input

Lisa Friesenhahn

II. NEW BUSINESS

3.) Approval of Minutes

A.) October 2016

Lisa Friesenhahn

Joe Valdez motioned to approve minutes and Steve Cicherski seconded.

4.) Committee Reports:

A.) Finance Committee

Lisa Friesenhahn

a. Revenue up, expenses 1% increase from last year. Big expense was in janitorial for waxing and stripping floors

B.) Building and Grounds

John Patrick(not present)

No Report

C.) Policy and Planning

Barbara Crane

a. Strategic Plan - corrections sent from Steve for page 7 and changing date to 2017 and wording security awareness. Barbara will work on over Thanksgiving break so please send her any additional changes. Claudia mentioned to add Mission Statement to front of plan so that it can be seen. Mission statement needs to be known by all as when site visit comes, they will ask people. Survey questions given to Mrs. Miller.

D.) Development

Joe Valdez

a. Script cards are going great. Ahead by almost \$150,000 from last year and by end of year should sold over \$1,000,000

b. Alumni - no report

c. Helping Hands - 21/22nd of January presentation, a short pulpit talk and video

E.) Technology

Steve Cicherski

a. Currently working on new website and removing old one. Goal is to have up and running by Thanksgiving. Several areas still a work in progress and we are moving forward.

F.) Athletic Committee

Meg Skulteti

a. Basketball teams have formed and practices have begun.

b. Cheer is competing in CAAC Cheer for Christ competition this weekend.

c. Football tournament fell through this weekend. Uniform pads and helmets to be inspected by coaches. Possibility of a merger with St. Peter and Paul football team to be explored.

d. There is a rodent problem in the concessions at the gym. Whole gym concession needs cleaned up. Will meet and do it on Sunday of Thanksgiving weekend at 1pm. Claudia is calling rodent company.

e. Final draft of Athletic handbook is complete

G.) Faith and Formation Committee

Meg Skulteti

a. Handout with a report about a new care package program for troops. Meg thought it would be nice for some parish Faith and Formation be added to our school newsletter so parents know whats going on in our parish, as well, in case they are not members of this parish.

H.) Nominating Committee

No report

I.) Executive Committee

No report

5.) Staff Reports

A.) Principal's Report

Frank Burns

- a. Lost 2 students and gained 3.
- b. Catholic Life started a few weeks ago and we are moving towards our goal
- c. Accreditation - 3 of 7 have been reviewed and 4th will be reviewed on Monday... Team coming Feb 21st, 1st night of team dinner will have a kick off dinner
- d. Bus was painted and school name/logo will be added soon
- e. Advent Retreat - Wednesday before Thanksgiving (Nov 23rd)
- f. 5th grade went to visit the seminary, Deacon Praveen hosted that event
- g. High School placement in December
- h. We are registered with surplus store (federal government) - so getting things at a discounted price
- i. Hope for the Future - \$420 from the run
- j. Box Tops - about \$700 will use for audio meters for nurse Beth
- k. Interviewing for Assistant Principal Candidates

B.) CDC Report

Claudia Ogrin

- a. Would like to send out registration packets at same time as school during Catholic Schools week
- b. Will have the CDC budget to approve at January meeting - Lisa mentioned getting items out to review prior to that meeting so we can look it over before the meeting

C.) PTC Report

Joseph Hernandez

- a. Halloween profit of \$4100
- b. Catholic Life Update - we are ahead from last year - Kathy spoke on Catholic Life. It doesn't sell itself, thinking for future maybe either mandatory Catholic tickets vs mandatory Gala fee. Students will sell tickets after Masses Dec 17 and 18th for Catholic Life.
- c. Getting quotes for helping with catering for Accreditation team

D.) Parish Report

Father Thumma

- a. All Saints Day Masses went well, as did All Souls Day
- b. Last Tuesday Knights of Columbus Memorial Mass
- c. This Saturday Seminary Praveen will be ordained a Deacon
- d. Assembly went well a couple weeks ago

III. OLD/MISC BUSINESS

6.) Concessions in Gym

Michael Devine

Discussed rodents already

7.) Khaki & Plaid Donation Basket

Lisa Friesenhahn

Money/donations to put together a basket. Michael is donating wine.

8.) December Meeting/Christmas Party

Lisa Friesenhahn

Moving to December 15th and Lisa will check places for off site meeting

IV. REQUESTS AND ANNOUNCEMENTS

9.) Items to be placed on future agenda

Lisa Friesenhahn

- a. Steve talked about registration and paying online to talk about in January - better for people to register online - need to streamline the process and less paperwork
- b. Joseph mentioned Big Give on Thursday May 4th, not May 2nd as on the calendar

V. CLOSING PRAYER
VI. ADJOURNMENT 8:54pm
VII. EXECUTIVE SESSION

Father Thumma
Lisa Friesenhahn

Minutes submitted by Christin Corrigan

Frank Burns, School Principal

Lisa Friesenhahn, School Council President

Christin Corrigan, School Council Secretary