

OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING

Wednesday, May 18, 2016

7:00 PM, RM 208 Pastoral Center

Type of Meeting: Regular Meeting

Invitees:

- A.) School Council:** Lisa Friesenhahn, Kim Gonzalez, Peter Moser-not present, Raymond Tarin-not present, Barbara Crane, Joe Valdez, Christin Corrigan, John Patrick, Meg Skulteti, Michael Divine, Michelle Theiss, and Stephen Cicherski
- B.) Staff, etc.:** Mary Newquist, Scarlett Lopez-not present, Claudia Ogrin, Father Eric Ritter-not present, Judy Cervera-not present, Erika Williams, Megan Boyle
- C.) Guests:** Mr. Frank Burns - Introduction of Mr. Burns as our new principal of Our Lady of Perpetual Help Catholic School.

AGENDA

I. CALL TO ORDER 7:03pm

- 1.) Opening Prayer Kim Gonzalez
- 2.) School/Parish Community Input Kim Gonzalez
-Bus Concerns Stephen Cicherski
Concerns were discussed about the maintenance on the school bus and if this is a budgeted item. Would like to have a protocol for maintenance and this will be discussed at the budget meeting

II. NEW BUSINESS

- 3.) **Approval of Minutes**
A.) April, 2016 Kim Gonzalez
Joe Valdez motioned to approved the amended minutes, Lisa Friesenhahn seconded
- 4.) **Committee Reports:**
- A.) Finance Committee Lisa Friesenhahn
Budget running at 83% and on target. \$10,000 to come over from the CDC, as May and June are the last months. Enrollment is at 386, as of now, with 19 on the waiting list. 1/5 of Big Give money goes back to the CDC.
- B.) Building and Grounds John Patrick
Tarps are holding well on portables as of now. Leak in roof of main building was repaired. Sand bags were also placed to help with flooding by cafeteria. Final approval of the new building will be next week at the Archdiocese. Once it is approved, the contractor will be chosen and we are looking to break ground mid July 2016.
- C.) Policy and Planning Barbara Crane
Student surveys went out and will include 8th graders. Also confirm with computer lab that 8th graders are having access for survey. Will have a follow up about the dog policy within the month.
- D.) Development Joe Valdez
Script card sales in April are at \$88,755. Total through the quarter is \$331,56. 1YTD sales are up by \$89,461 over last year. Alumni update: Board is on hold at the moment pending the addition of more alumni. An email address will be advertised in the church bulletin and social media. A special thank you to Amanda Miller for her commitment and her hard work as our liaison.
- E.) Technology Steve Cicherski
Final walk thru with Knight Office Solutions on May 13th and new upgrades will be implemented. CDC is in progress of moving PROCare database to cloud. Working on Wi-fi access and security policy and procedure and assessing the school's website status for long term use.
- F.) Athletic Committee Meg Skulteti
Athletic banquet was very nice and there was a good turnout. Will be finalizing a football coach soon. Discussed fundraising ideas at athletic board meeting. Summer camps will be in June and July. AIL rules allow football to have a camp in June. Date to follow once a coach has been chosen.

G.) Faith and Formation Committee Peter Moser

No report

H.) Nominating Committee

Executive Session to follow with voting of new Council President

I.) Executive Committee No report

5.) Staff Reports

A.) Principal Mary Newquist

Would suggest that no field trips be scheduled after the end of April from here on out.

Teachers are looking into their supplies for parents and will have a list out soon. June 1st is the goal to get paperwork and calendar year information out.

B.) CDC Report Claudia Ogrin

Gearing up for year end program tomorrow night

C.) PTC Report Erika Williams

Will present (2) \$500 scholarships at 8th grade graduation. End of year bbq for teachers will be after school on the last day. Casino Night wrapped up and made a \$24,000 profit. Casino Night for 2017 is March 4, John Paul II Gala is March 25. Jr cheer helped with the leftover ice cream and popcorn from Big Give. Big Give's profit was \$28,000. Will be doing the final wrap up for PTC soon. Currently, we have all open positions for the PTC board.

D.) Parish Report Father Eric Ritter

No Report

6.) Election of Officers

Kim Gonzalez

Lisa Friesenhahn is the new School Council President

III. OLD BUSINESS

none

IV. REQUESTS AND ANNOUNCEMENTS

V. CLOSING PRAYER

Mary Newquist

VI. ADJOURNMENT 9:01pm

Kim Gonzalez

VII. EXECUTIVE SESSION

Kim Gonzalez

Board members went into a brief session to vote in new members.

Minutes submitted by Christin Corrigan


FAMILY B B-120 Interim Principal

Mary Newquist - Interim Principal

Kim Gonzalez - Council President

Christin Corrigan - Council Secretary