



OUR LADY OF PERPETUAL HELP SCHOOL  
*Student Service Hours Record Sheet*  
*For the 2016-17 School Year*  
Beginning May 1, 2016 and Closing April 17, 2017

Student Name: \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_

<i>Date</i>	<i>Hour(s)</i>	<i>Type of Service</i>	<i>Activity Sponsor Signature</i>
<b>Hours (Sub)Total</b>	<b></b>	<i>If more than one sheet is used to record hours, use bolded box to record the subtotal of hours; otherwise record total hours here.</i>	

*Service hours are recorded on this Record Sheet.*  
*Both this Record Sheet and folder must be turned in on the due date.*  
*Each student receives this Record Sheet and folder in August, and is responsible for it until the due date.*



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Reflecting the mission, philosophy, and objectives of our school, OLPH seeks to develop a sense of responsibility in each child towards their brothers and sisters in Christ, and their greater community.

Students in 4<sup>th</sup> through 8<sup>th</sup> grade are required to meet the following minimum number of service hours each school year:

4<sup>th</sup> Gr ~ 5 hours • 5<sup>th</sup> Gr ~ 10 hours • 6<sup>th</sup> Gr ~ 15 hours • 7<sup>th</sup> Gr ~ 20 hours • 8<sup>th</sup> Gr ~ 25 hours

Service hours must be earned outside of school hours. Service hours involve no pay, and must be verified with a signature from the activity sponsor. Additionally, these hours do not include serving at school Mass, or monitoring a class at school Mass.

Service hours should not be related to family chores, such as babysitting for siblings, cleaning the house, or yard work – these are responsibilities we have within our families.

Various volunteer opportunities are available through school sponsored events such as Campus Clean-up Day, Back-to-School Night, and the Halloween Carnival, as well as serving at parish events such as the Parish Festival and the Thanksgiving Food Drive. Students can usher, or monitor younger students, at school concerts, or assist with PTC child care. Ministry service including Altar Servers, Children's Choir, or assisting St. Ann's Society with weekly church cleaning also count towards the service hour requirement. Students should make sure to have hours signed off by the activity sponsor as soon as possible after the activity or event. Waiting two, three or four months after the activity makes it difficult for the sponsor to remember names or hours worked.

- Completion of required hours for Grades 4 – 8 counts as two test grades in the students' 4<sup>th</sup> Quarter Religion grade, and *hours must be completed in order to receive credit for the class.*

***For 8<sup>th</sup> graders:*** completion of the minimum number of Service Hours (25 hours) is a requirement for graduation. Please note that **five of the required hours must be completed at OLPH.**

Students wanting to volunteer at after-school events must sign-up prior to the event so that volunteer positions are adequately filled.

Service Hour sheets are available through the Religion teachers, in the school office, on Renweb, and on the school website.

Deadline to submit the Service Hours Folder to the Religion teachers is April 17, 2017.