

OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING
Wednesday, August 17th, 2016
7:00pm, School Library

Type of Meeting: Regular Meeting

Invitees:

- A.) School Council:** Lisa Friesenhahn, Barbara Crane, Christin Corrigan, Steve Cicherski, Michael Divine, John Patrick, Meg Skulteti, Michelle Theiss, Joe Valdez
- B.) Staff, etc:** Frank Burns, Claudia Ogrin, Father Thumma, Judy Cervera, Joseph Hernandez, Barbara Pulcini
- C.) Guests: None**

AGENDA

I. CALL TO ORDER 7:05pm

- 1.) **Opening Prayer** Father Thumma
- 2.) **School/Parish Community Input** Lisa Friesenhahn
School Suggestion Box - Box is next to Mr. Burns' office and will be checked.

II. NEW BUSINESS

- 3.) **Approval of Minutes**
 - A.) May, 2016 Lisa Friesenhahn
Joe Valdez motioned to approve and Barbara Crane seconded.
- 4.) **Committee Reports:**
 - A.) Finance Committee Lisa Friesenhahn
Income for School and CDC for last year is at \$86,000. We are starting off the year with \$42,859.59. Cafeteria is starting off with a profit of \$6,460.48. Current student total is at 388 with a few more students anticipating enrollment in October. Registration fees from 2015-2016 will be incorporated in the budget soon.
Online enrollment - Handout given on facts and pricing for Renweb for our registration 2017-2018 year. Will be looking at pros and cons in adding this.
 - B.) Building and Grounds John Patrick
Portable ceilings were painted and some lights need to be replaced also. Painting needs to be reapplied in the primary building near the restrooms and we will be looking for volunteers (service hours) to help with supplies and labor. Also looking into a leak in the gym
 - C.) Policy and Planning Barbara Crane
There is currently no policy from the Archdiocese on the pet policy. There will be an addition to the newsletter in our pet policy in the coming weeks.
5 year strategic plan - If any goal or action plan is altered, it will need to be brought to Mr. Burns' attention for review.
Survey - reviewed points for upcoming year from the survey results and it will be added to the newsletter.
Handbook - Mike Divine motioned to approved changes in school handbook and Michelle Theiss seconded.
 - D.) Development Joe Valdez
Goal is to transfer \$10,000-\$20,000 to the school and CDC from Script Card sales.
 - E.) Technology Steve Cicherski
2 committee meetings were held over the summer and list of goals were submitted. Original work conducted by KoS came in under budget. A couple of issues regarding internet connection were repaired recently. Also looking into issues in the Middle School building.

Wireless Access Points - Reported there were not enough due to not enough addresses or too many devices.
 Security Camera - looking into camera requested to provide live feed of building construction.
 3 priority's are A/V Malware Support, Website and Network Perimeter Defense.
 Security Training for staff will be conducted by Peter Moser.

- F.) Athletic Committee Meg Skulteti
 Sports are currently in tryouts or have been formed. Our first football game is this Friday. Cheer is ongoing with their new Coach.
 September 24, 2016 is the GOLPH Fore Kids Tournament. Council and PTC will sponsor a hole.
 AED is approximately \$1200 and our school athletics and CYO will pick up the remaining balance after the \$1000 from Kim Gonzalez's award.
 Looking for an area to set up a weight room for our students/athletes.
- G.) Faith and Formation Committee Meg Skulteti
 Would like to bring The Theology of The Body to the Parish.
- H.) Nominating Committee No Report
- I.) Executive Committee No Report

5.) Staff Reports

- A.) Principal's Report Frank Burns
 Current enrollment is 388. Updates on enrollments - We now have 3 Kinder classes, 3 1st Grade classes and there have been 9 hiring actions since June in Kinder-8th Grade.
 Reviewed changes in Student/Parent Handbook and approved.
 Ground Breaking Ceremony will be announced at Mass.
- B.) CDC Report Claudia Ogrin
 Current enrollment is 104.
- C.) PTC Report Joseph Hernandez
 Budget was presented and reviewed.
- D.) Parish Report Father Thumma
 None

III. OLD BUSINESS

- 6.) None

IV. REQUESTS AND ANNOUNCEMENTS

- 7.) Items to be placed on future agenda Lisa Friesenhahn

V. CLOSING PRAYER


Father Thumma

VI. ADJOURNMENT 9:05pm

Lisa Friesenhahn

VII. EXECUTIVE SESSION

Minutes Submitted by Christin Corrigan


 Frank Burns, School Principal


 Lisa Friesenhahn, School Council President


 Christin Corrigan, School Council Secretary