

**OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL
COUNCIL MINUTES, April 21st, 2010**

1. Call to Order:

A. The meeting of April 21st, 2010 came to order at 7:03pm in the Pastoral Center with a prayer led by John Trayhan.

B. Members Present: Jackie Palermo, Mary Newquist, Katie Asadourian, Father Jose De la Rosa, Jeff Fisher, Debbie Gaston, Terry Grimmert, Lorrie Coles, John Trayhan, Kelley Martin, Anne-Marie Sturdivant, John Torrez, and John Harper.

C. Members Absent: Claudia Ogrin, Father James Seiwert, and Roger Rudder.

D. The minutes from the March 24th, 2010 meeting were approved and posted on the OLPH web page.

2. Discussion Items:

A. Principal's Report (Jackie Palermo):

1. Enrollment: Our total enrollment is 423 students. We lost one third grader to an out of state military transfer. We have 425 students paid and registered for next year.

2. School Issues:

a. PSIA: OLPH Catholic School will send 29 students to Fort Worth, TX (TCU Campus) to compete in the state finals this Saturday, April 24th.

b. Iowa Test of Basic Skills (ITBS): results pending.

c. Bike Ride (aka PedOLPHest): 200 volunteers will be needed to host inaugural event, which is scheduled for Saturday, May 29th, 2010. Volunteer support will need to start Friday, 5/28/10. Registrations are picking up.

d. Baseball/Softball/Track Teams: The girls are undefeated. The boys are doing well. There is a 4/29/10 pep rally for our track team at 2:45pm.

e. Building Repairs/Replacements: Another AC went down. We have a contractor to install an AC unit in the kitchen.

4. Calendar: All important dates are posted on the OLPH web page. Everyone is encouraged to check the web page calendar frequently throughout the rest of the 2009-2010 scholastic year.

B. Child Development Center Report (Claudia Ogrin): No discussion – all is well.

C. PTC Report (Katie Asadourian):

1. Las Vegas Raffle Night: The turn out was a little lower than expected. An estimated \$14,000.00 was netted. We need to work on strategies to kindle more school participation next year. Allocation of proceeds has not been decided.

2. Elections: 4 positions are open for next month's elections.

2. The next PTC meeting: Monday, May 17th, 2010.

D. Committee Reports:

1. Building and Grounds (Jeff Fisher): No discussion or actions taken.

2. Policy and Planning (Terry Grimmatt and John Trayhan):

a. OLPH Strategic Plan Update: The 2010-2015 Strategic Plan 1st draft has been completed. Council reviewed the draft from the beginning through page 17 (28 page document).

3. Development (Lorrie Coles):

a. Webinar (5/19/10, 1pm-2pm): This was briefly discussed and a hand out distributed.

b. Scrip Cards: Mass sales continue at a stable level. VISA gift cards through Scrip have been discontinued. School participation in the Scrip Program remains low.

4. Finance (Kelley Martin):

a. 2009-2010 YTD Monthly Report: Through 3/31/10, we have collected 84% of our expected revenue, and our expenses are at 75.35% of those predicted. Previously discussed discrepancies in contracted services, repairs & maintenance, equipment, and supplies remain relatively unchanged and stable. Automotive, property insurance, and Texas workmen's compensation bills remain pending.

5. Technology (no designated chair): No discussion or actions taken.

6. Nominating Committee:

a. Nominations for School Council: Introductions were made by the new nominees present: Kim Gonzalez and Ann Gabriel. Peter Moser and Colleen Guerra had been introduced at our March 24th meeting.

7. Executive Committee: Executive session conducted to discuss new membership.

Following Executive Session: A motion was made to accept all 4 new members. The vote was unanimously in favor of this motion.

3. Old Business: Addressed in the committee reports above.

4. New Business: No discussion.

5. Closing Prayer/Adjournment: Closing prayer conducted by Father De la Rosa. Meeting adjourned at 8:52 p.m.

Special Notes:

- A. Next Council Meeting:** Wednesday, May 19th, 2010, at 7pm in the Pastoral Center.
- B. Executive Session:** May follow this regular meeting.
- C. Committee Written Reports:** Committee chairs need to submit reports of the most recent meeting to Mrs. Palermo by the Wednesday prior to scheduled council meeting.

Respectfully submitted,

John M. Trayhan, President

Jackie Palermo, Principal

John K. Harper, Secretary