

**OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL
COUNCIL MINUTES, MARCH 24TH, 2010**

1. Call to Order:

A. The meeting of March 24th, 2010 came to order at 7:05pm in the Pastoral Center with a prayer led by John Trayhan.

B. Members Present: Jackie Palermo, Mary Newquist, Debbie Gaston, Terry Grimmert, Lorrie Coles, John Trayhan, John Torrez, Katie Asadourian, and John Harper.

C. Members Absent: Claudia Ogrin, Monica Hoover, Father De La Rosa, Father James Seiwert, Jeff Fisher, Kelly Martin, Anne-Marie Sturdivant, and Roger Rudder.

D. The minutes from the February 3rd, 2010 meeting were approved and posted on the OLPH web page.

E. Colleen Guerra and Peter Moser were guest attendees.

2. Discussion Items:

A. Principal's Report (Jackie Palermo):

1. Enrollment: Our total enrollment is 424. We lost 1 7th grader to the public school system, but we already have 425 students paid and registered for next year – a truly great start!

2. School Issues:

a. PSIA: OLPH won the district competition with 59 participants. Our elementary students compiled 457 points, while the second place school had a total of 267. Our middle school students compiled 430 points, while the second place school had a total of 346. OLPH Catholic School will proudly send 25 students to Fort Worth, TX (TCU Campus) to compete in the state finals.

b. Helping Hand Program: \$13,699 has been collected. A slow flow of money is still arriving.

c. HEB/gift cards: See development committee data below.

d. Baseball, Softball, and Track Teams: Our softball and baseball teams have started the season off well. March 27th, 2010 is a very special day in that it marks the debut of our Archdiocesan

Interscholastic Athletic League (A.I.A.L.) Track Team. This is the only track meet of the season.

e. Iowa Test of Basic Skills (ITBS): The ITBS is taking the place of the SAT-10. The ITBS is a timed test. This transition is particularly stressful for the Kindergarten teachers, though the goal for the early elementary grades is to obtain a good baseline benchmark. Most of our students seem to be handling this testing change well.

f. Project Redirectory: OLPH collected 6,200 phone books, which won 2nd place and brought in \$600.

3. Faculty: No discussion or updates given.

4. Calendar: All important dates are posted on the OLPH web page. April is an extremely busy month. Everyone is encouraged to check the web page calendar frequently throughout the rest of the 2009-2010 scholastic year.

C. Child Development Center Report (Claudia Ogrin): Claudia's report was brought by John Trayhan. CDC enrollment is full at 106, a waiting list remains in place, and the summer program is filling up fast.

D. PTC Report (Katie Asadourian):

1. Las Vegas Raffle Night, April 16th, 2010: We will need lots of help with set-up & clean up.

2. The next PTC meeting: Monday, April 19th, 2010.

3. Officers: 3 vacancies need to be filled.

D. Committee Reports:

1. Building and Grounds (Jeff Fisher): No discussion or action taken.

2. Policy and Planning (Terry Grimmatt and John Trayhan): Nothing new was discussed. Three workgroups continue to review/edit the objectives and strategies in their assigned developmental areas. Five of the eight groups have turned in a corrected document to John Trayhan via e-mail. The goal is for all eight developmental areas to be reviewed, edited, and corrected by the April council meeting.

3. Development (Lorrie Coles): SCRIP sales are generating significant income, and we have been given approval by Father De La Rosa to move towards weekly sales. Weekly sales will require a much larger parent and community commitment than we currently have in place. We are still in the process of defining a “floor amount” before any withdrawals are considered – possibly within 1-3 years.

4. Finance (Kelley Martin/John Trayhan): The information for the 2009-2010 YTD monthly report was sent out electronically to all council members shortly after the March 24th meeting. Through 2/28/10, we have collected 78.88% of our expected revenue, and our expenses are at 66.47% of those predicted. Previously discussed discrepancies in contracted services, repairs & maintenance, equipment, and supplies remain relatively unchanged and stable. Automotive and property insurance bills remain pending.

5. Technology (no designated leader): No discussion or action taken.

6. Nominating Committee: Colleen Guerra and Peter Moser were thanked for their interest in serving on the school council. We will be losing 3 regular members at the end of this school year. After the selection process is complete, we will need to have at least 6 and not more than 10 regular members (council constitutional mandate). If any new applicants come forth, they will be discussed at our April meeting.

7. Executive Committee: See below.

3. Old Business: All old business was discussed in the appropriate reports listed above.

4. New Business: See nominating committee report section above.

5. Executive Session: Principal evaluation and new membership were the topics discussed.

6. Closing Prayer/Adjournment: Closing prayer conducted by John Torrez. Meeting adjourned at 8:07 p.m.

Special Notes:

A. Next Council Meeting: Wednesday, April 21st, 2010, at 7pm in the Pastoral Center.

B. Executive Session: May follow this regular meeting.

C. Committee Written Reports: Committee chairs need to submit reports of the most recent meeting to Mrs. Palermo by the Wednesday prior to scheduled council meeting.

Respectfully submitted,

John M. Trayhan, President

Jackie Palermo, Principal

John K. Harper, Secretary