

OUR LADY OF PERPETUAL HELP SCHOOL COUNCIL MINUTES
November 18th, 2009

1. Call to Order:

- a. The meeting of November 18th, 2009 came to order at 7:03pm in the Pastoral Center with a prayer led by John Trayhan.
- b. Members Present: Jackie Palermo, Jeff Fisher, Terry Grimmer, Lorrie Coles, John Trayhan, John Torrez, and John Harper.
- c. Members Absent: Mary Newquist, Claudia Ogrin, Monica Hoover, Father De La Rosa, Father James Seiwert, Debbie Gaston, Kelley Martin, Ann Marie Sturdivant, and Roger Rudder.
- d. The minutes from the October 29th, 2009 meeting were edited, approved, and posted on the OLPH web page.

2. Discussion Items:

a. Principal's Report (Jackie Palermo):

1. Enrollment, for 2009-2010 (as of November, 18th, 2009): We are very stable as we remain at a total of 428 students. We also continue to have waiting lists for K, 1st, 2nd, and 5th grades.

2. School Issues:

a. Bike Ride: This charitable race/fund raiser has been moved to Memorial Day Weekend. It will involve 3 counties, and Pat McMullen is the liaison between Our Lady of Perpetual Help Catholic School Endowment Fund and Hill Country Sports.

b. Strategic Planning: See policy and planning committee report.

c. Helping Hand Report: 29 families (43 children) were helped by \$24,400.00. There are still funds left.

d. Scrip/HEB Participation: This is an easy way to make a lot of money for our school all year round – especially at the holidays. Everyone needs to be involved.

3. Faculty: No changes and no discussion.

4. Calendar: Saturday morning, January 9th will be the budget workshop for the entire Archdiocese. All important dates are posted on the OLPH web page.

b. Child Development Center Report (Claudia Ogrin): No new developments or discussion.

c. PTC Report (Jackie Palermo/Lorrie Coles):

1. Torch Club: This very important project is in progress, so stop by the office and purchase your Torch Token.

2. Sister's Pantry: At Mass, on November 13th, ~\$2,300.00 in HEB gift cards were graciously received by Sister Clementine, Sister Rose Mary, and Sister Stephana.

3. The next PTC meeting: Monday, January 11, 2009 (no PTC meeting in December).

4. Halloween Carnival: We had phenomenal turn out. The rides, courtesy of John Torrez, were a big hit. We generated approximately \$4,000.00 for our school.

d. Committee Reports:

1. Building and Grounds (Jeff Fisher): No discussion or actions taken.

2. Policy and Planning (Terry Grimmatt):

a. OLPH Strategic Plan Update: School department heads will be meeting by mid-January to assess the current strategic plan and begin development of a future vision. All council members in attendance were in agreement that we have not outgrown the vision, mission, and philosophy statements from our previous strategic plan. We will next be looking at the specific goals. A proposal was made for the council to meet for a Saturday workshop to tackle this project as needed. For our next meeting, we will be reviewing and critically assessing the previous 9 goals.

3. Development (Lorrie Coles):

a. Scrip Program: We need full participation. A flyer will be in the church bulletin Thanksgiving weekend, ~60% of total scrip funds come in during the holidays.

4. Finance (John Trayhan for Kelley Martin):

a. Current Budget through 10/31/09: We have collected 53% of our expected revenue, and our expenses are 33% of those predicted. No unexpected developments have occurred.

b. Tuition and Registration Fee Comparisons: These amounts vary greatly across the San Antonio Archdiocese. However, due to many differently underlying variables at each school, it is not possible to make direct value comparisons. This issue is to be discussed further at future meetings.

5. Technology (no designated leader): No discussion or actions taken.

6. Nominating Committee: No discussion or actions taken.

7. Executive Committee: No discussion or actions taken.

3. Old Business:

a. **Strategic Planning:** see above.

4. New Business: None.

5. Closing Prayer/Comments: Closing prayer conducted by John Trayhan. Meeting adjourned at 8:15 p.m.

Special Notes:

a. **Next Council Meeting:** Wednesday, December 16th, 2009, at 7pm in the Pastoral Center.

b. **Executive Session may follow this regular meeting.**

c. **Committee Written Reports:** Committee chairs need to submit reports of the most recent meeting to Mrs. Palermo by the Wednesday prior to scheduled council meeting.

Respectfully submitted,

John M. Trayhan, President

Jackie Palermo, Principal

John K. Harper, Secretary