

OUR LADY OF PERPETUAL HELP SCHOOL COUNCIL MINUTES

1. Call to Order

- a. The meeting of August 20, 2008 came to order at 7:10 p.m. in the Pastoral Center with a prayer led by Mike Maffei.
- b. Members Present: Jackie Palermo, Mary Newquist, Lorrie Coles, Jeff Fisher, Debbie Gaston, Jimmie Gonzalez, Romy Gonzalez, Terry Grimmett, Mike Maffei, Kelley Martin, Ann Marie Sturdivant, John Trayhan and Monica Hoover (PTC President).
- c. Absent Members: Roger Ruder (Parish Council Representative).
- d. The minutes from the May and June meetings were approved.

2. Discussion Items

- a. Mr. Frank Juarez, OLPH School Technology Teacher, spoke about the need for technology upgrades to the school for both students and staff.
- b. Principal Jackie Palermo presented the monthly principal's report.
 - The staff had a very successful in-service the week prior to school starting.
 - The accreditation team recommended the school and CDC start functioning as one entity; the first steps have taken place for that to happen.
 - Enrollment stands at 559 for both the school and the CDC (455 school + 104 CDC).
 - There is a renewed effort to collect tuition, including tuition in arrears which in some cases went back as far as two years.
 - The school is fully staffed.
 - There has been a leak in the library again and steps are being taken to permanently solve the problem. The book fair has been rescheduled.
- c. **Discussion of Reports**
 1. PTC Report:
 - Lisa Nino is looking for an assistant chairperson for the Halloween carnival. We also need a chairperson for Torch Club and Casino Night.
 - The Red Apple fundraiser is happening August 25th - September 16th. Fifty percent of sales go toward tuition reduction.
 - From PTO Today – the PTO Manager application, which allows people to volunteer hours and to manage volunteer hours, is available at: <http://www.olphwildcats.ptomanager.com/>
 - There were problems with the School-Pak School Supplies orders this year. Many of them were incomplete or very late. The PTC is looking for another company.

- The money raised for Torch Club may go toward bringing the school cafeteria up to code.
- 2. Building and Grounds: Nothing to report.
- 3. Policy and Planning: Nothing to report.
- 4. Development: Nothing to report.
- 5. Finance: The 2008-2009 budget has not been finalized and we are missing the final budget for the 2007-2008 school year. Finance committee plans to have a special budget meeting (time and date TBD) as well as close the loop with Mrs. Taubert for last year's budget.
- 6. Technology: See 'a' under discussion items.

3. New Business

- a. As a reminder, Local Grievance Council Procedures are that a grievance be brought to the attention of the school council secretary who in turn will file the grievance for the grievance council members to address.
- b. The current school uniform contract ends in October. There will be a competitive bid for renewal with the current contractor or the selection of a new contractor. The council plans to stand up a temporary committee to handle the source selection.
- c. We need a chairperson for Development Committee.
- d. Council adjourned at 9:30 p.m.

Respectfully submitted,

Mike Maffei, President

Jeff Fisher, Secretary

Jackie Palermo, Principal