

OUR LADY OF PERPETUAL HELP SCHOOL COUNCIL MINUTES

1. Call to Order

- a. The meeting of November 19, 2008 came to order at 7:10 p.m. in the Pastoral Center with a prayer for the Year of St. Paul, led by Mike Maffei.
- b. Members Present: Jackie Palermo, Mary Newquist, Claudia Ogrin, Lorrie Coles, Jeff Fisher, Debbie Gaston, Jimmie Gonzalez, Romy Gonzalez, Terry Grimmett, Mike Maffei, Kelley Martin, Ann Marie Sturdivant, John Trayhan and Monica Hoover (PTC President).
- c. Absent Members: Roger Ruder (Parish Council Representative).
- d. The minutes from the October meeting were approved.

2. Discussion Items

- a. **Principal's Report (Jackie Palermo)**
 - The Halloween Carnival was a great success. However, it will not be scheduled on Halloween again, it will be planned for the weekend before.
 - The gym bleachers are not usable. They are being looked at for safety issues centered around poor or faulty installation.
 - Plans are underway for the Christmas Programs next month.
 - Mrs. Higginbotham has returned to her Kindergarten class following maternity leave.
 - Enrollment stands at 447 (K-8).
- b. **Committee Reports**
 1. PTC:
 - Casino Night is covered as far as volunteers.
 - Attendance at PTC meetings is down. Debbie Gaston went so far as to wonder if the amount of homework assigned on PTC meeting nights, as well as every other night of the week, might have something to do with it.
 2. Nominating: Nothing to report.
 3. Building and Grounds: Nothing to report.
 4. Policy and Planning: There will be a Strategic Plan meeting on December 5th.
 5. Development: Lorrie Coles will chair the Development Committee.
 6. Finance: The 2008-2009 school budget is being tracked. Monthly reports showing revenue and expenses with a budgeted versus actual comparison are being generated for the Principal and Finance Committee members as well as other interested parties.
 7. Technology: Nothing to report.

3. Old Business

a. The Gift Card Program (Scrip) needs to be fully implemented into a viable program that keeps tuition down or it needs to be reconsidered. Mike Maffei drafted a program plan with a targeted implementation date of January 09. The program will be discussed in the December meeting.

4. New Business

- a. There is an urgent need for volunteers for numerous projects and committees.
- b. Lorrie Coles discussed the need for coordinated fundraising. Are we doing too much, and what should we be doing?
- c. Council adjourned at 9:00 p.m.

Respectfully submitted,

Mike Maffei, President

Jeff Fisher, Secretary

Jackie Palermo, Principal